

Ormesby Village Infant School

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Tuesday December 17th 2019

Dear Parents

We do hope you enjoyed our Christmas performances last week – it was wonderful to see so many of you in school for these special celebrations! Your support means so much to your children and to us! Please read these final reminders and polite requests as we prepare to enjoy the Christmas holiday.

Site safety

Please remember that you are not permitted to drive into the school grounds to drop off/collect your child unless you have applied for a parking permit. On no account should you drive into the school because the gates happen to be open or park for any reason in the entrance/exit bays. This request is to ensure the safety of all our children on our premises. The fewer the vehicles, the safer our site will be! Parking permits must be requested from the school office and renewed termly. Many thanks for keeping our school site as safe as possible.

School drop off/collection times

Please remember that the classroom doors open at 8.50am and school finishes at 3.15pm. You should not routinely drop children off early or pick them up late without prior arrangement with class teachers. In the mornings, in particular, they are busy preparing their classrooms and lessons. We understand there may be exceptional circumstances/unforeseen events, which mean you might reasonably request dropping children off early/collecting late, but these requests must be made initially with the class teacher and regularly reviewed. Before/after school care is offered by Ormesby Village Pre-School for working parents.

School attendance

Your child will bring home their attendance sheet for the autumn term tomorrow. Please look at these very carefully. National average attendance in primary schools is 96% and this is our school's target for 2019-20. Currently overall attendance at this point in the year is well below 96%. We are always particularly concerned about the following types of absence:-

- Broken weeks – i.e. a child is away for a day one week, two days the next, one day the next
- Repeated absences on the same day each week
- Repeated lateness so that a child is not registered for the morning session because of the time s/he arrives at school
- Absence with no reason provided

Please support us by getting your children to school on time, reporting absence on the first morning of absence, keeping us updated if the child remains unwell for more than two days and by not taking holidays in term time. These account for the vast majority of our unauthorised absence and significantly contribute to our absence percentage. Many thanks!

Have a lovely Christmas and a very Happy New Year!

Yours sincerely

Lucy Bates
Headteacher

