

Ormesby Village Infant School

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Friday May 22nd 2020

Dear Parents

I am writing to you all with details about what will happen **if** the school reopens on Monday June 1st. As you know, the government has not yet made a final decision - and we need to be completely confident that we have been able to put all the necessary measures required in place by this date. Currently, if the school opens, it will only be open to key worker children and YR/Y1 pupils. Key worker children have priority and, because of social distancing, we can only accommodate a certain number of children safely on site at any one time. Consequently, we will work on a week by week basis, as necessary, and children will be able to attend on a rota system if numbers exceed our staffing capacity. YR/Y1 class teachers will message you on Class Dojo if you have indicated your child will return and let you know what class/bubble they will be in. **These bubbles will now not change.** If additional YR/Y1 pupils decide to return at a later date, they will be added to existing bubbles, or new bubbles formed as required. If you are a key worker in any year group, including Y2, it would be very helpful if you could let us know on a week by week basis what days your child needs to be in school.

School arrival/collection

For the week beginning 1st June, if we are open, there will be four classes/bubbles. Arrival and collection times must be staggered and are as follows:-

Mrs Allen's bubble – 8.50am arrival/3.00pm collection

Mrs McNulty's bubble – 8.50am arrival/3.00pm collection

Mrs Bunker/Mrs Bird's bubble – 9.00am arrival/3.15pm collection

Mrs Vaughan's bubble – 9.00am arrival/3.15pm collection.

Please keep to these times to ensure we comply with government guidance on social distancing. The school gates will remain locked until 8.50am. **Please do not arrive before this time.** We have set up a one-way entry and exit system outside the school. You need to enter through the pedestrian gate next to the vehicle entrance. Staff will be outside to meet you and take the children into their classrooms. Two metre intervals will be marked along the path leading to the front entrance and along to the exit gate. Two metre intervals will also be marked along the edge of the playground round to the reception classroom door.

Please do not enter through the back gate of the school as this is reserved for the use of Pre-School children only.



- Mrs Allen's bubble needs to walk along the path, past the front entrance and along the playground to the reception covered area gate. Staff will meet you and take your children into school.
- Mrs Vaughan's bubble needs to walk along the path to her covered area gate. She will meet the children and take them in.
- Mrs McNulty's/Mrs Bunker/Mrs Bird's bubbles need to walk to their covered area gates nearest their classrooms. They will meet you and take the children into their classrooms. At collection times children will be escorted out and you need to wait along the path/playground at a two metre distance from each other.
- Mrs Allen's bubble will meet you on the playground and then you need to leave through the wide gate on the playground and then through the exit gate.
- The three other bubbles will be escorted out by their staff. Parents need to wait at two metre intervals along the path and then leave by the exit gate. **Guidance states that only one parent/carer per child** must come into the school grounds to collect children and if you need to bring younger children with you they must stay next to you at all times. Parents must not gather in the playground or at the school gates so do not arrive before your allotted time. The gates will be locked throughout the school day. If you need to speak to a member of staff you can do so at the beginning or end of the school day, or ring the office, and a teacher will call you at a convenient time. You should not turn up at the school without an appointment. Please do not drive into the school unless you have a parking permit.

School uniform/equipment

Guidance still states that clothes should be washed at the end of each school day at 60 degrees. Consequently, we are continuing to say that children may wear their uniform or their own clothes, as you prefer. They will be taking part in lots of outdoor activities, including P.E., so own clothes should be old and able to get dirty! Most important – they **must** wear trainers/plimsolls so that they can take part in P.E. safely. They will not get changed for P.E. It would be very helpful if children did not wear shoes with laces if they cannot tie them themselves. Of course, staff will tie laces if necessary, but have to come close to a child to do so. They need to have a sun hat in school/sun cream if necessary.

They **must** bring a named, full water bottle to school every day. They can order a school packed lunch – menu attached - or bring a packed lunch from home. All our children are eligible for free meals when they are in school. If they are not attending and they are eligible for free school meal vouchers, you will receive these from June 1st as you have been doing.

Guidance states that as few things as possible should go to and from school each day. Therefore children may only bring with them a lunch box, a water bottle and sun cream if it is hot. These need to be cleaned each night.

Children will be washing their hands on a regular basis and also using hand sanitiser. If your child has an allergy to this, please inform your child's teacher.

We thank you for reading these instructions carefully and ask that you go over them thoroughly with your children before they come into school, whenever that start date might be. They will soon get used to these new routines and all the staff will be on hand to make them feel safe and secure. We understand it will take a while to get used to the 'new normal' but we all want the children to be able to enjoy their days at school and will work as hard as we can to ensure they do.

Yours sincerely
Lucy Bates
Headteacher